



**Liquor & Tobacco Advisory Board Agenda
Tuesday, August 17, 2021
6:00 P.M. – City Council Chambers, 2nd floor, City Hall
425 East State Street
Rockford, IL 61104
779-348-7163**

Present:

ZBA Members:

Dan Roszkowski
Kim Johnsen
Jennifer Spencer
Craig Sockwell
Jennifer Smith
Tom Fabiano

Absent:

Maurice Redd

Staff:

Angela Hammer- City Attorney
Leisha Kury - Administrative Assistant
Scott Capovilla - Planning and Zoning Manager
Mike Rotolo- Fire Prevention Coordinator
Jeremy Carter - Traffic Engineer

Others:

Christine Vitosh-Court Stenographer (Hansen Recording)
Applicants and Interested Parties

Scott Capovilla explained the format of the meeting will follow the Boards Rules of Procedure generally outlined as:

The Chairman will call the address of the application.

- The Applicant or representative will come forward and be sworn in.
- The Applicant or representative will present their request before the Board
- The Board will ask any questions they may have regarding this application.
- The Chairman will then ask if there are any Objectors or Interested Parties. Objectors or Interested Parties are to come forward at that time, be sworn in by the Chairman, and give their name to the Liquor & Tobacco Advisory Board secretary and the stenographer
- The Objector or Interested Party will present all their concerns, objections and questions to the Applicant regarding the application.
- The Board will ask any questions they may have of the Objector or Interested Party.

- The Applicant will have an opportunity to rebut the concerns/questions of the Objector or Interested Party
- No further discussion from the Objector or Interested Party will occur after the rebuttal of the Applicant.
- The Board will then discuss the application and a vote will be taken.

The LTAB meeting is not a final vote on any item. However, it is the only time in which the public may participate. After the LTAB meeting, the item moves on to the Code & Regulation Committee. Although the public is invited to attend the meeting, public input is not allowed at the committee meeting. The date of the Code & Regulation meeting will be Monday, August 23rd, 2021 at 5:30 PM in City Council Chambers (2nd floor of City Hall) as the second vote on these items. The third and final meeting in this process is the City Council. That vote is tentatively scheduled on Tuesday, September 7, 2021. If the item is laid over at the LTAB meeting, the next meeting is **Tuesday, September 21, 2021**. If for any reason the item is laid over at the committee level or on the city council floor, the item is automatically laid over for two (2) weeks.

The meeting was called to order at 9:20 PM. A **MOTION** was made by Kim Johnsen to **APPROVE** the July 20, 2021, meeting minutes. The motion was **SECONDED** by Jennifer Spencer and **CARRIED** by a vote of 3-0 with three abstaining.

21-LTAB-016

Applicant
Ward 13

307 South Main Street

Barbara Juarez / Sisters on Main, Inc. dba Sisters on Main
Modification of an existing liquor license to change the days and hours of operation to Monday through Sunday from 7:00 A.M. to 1:30 A.M. for a liquor license by the drink in conjunction with a with a restaurant in a C-4, Urban Mixed-Use Zoning District
Laid over from July

The applicant did not attend the meeting.

A **MOTION** was made by Jennifer Smith to **DISMISS** the application for a Modification of an existing liquor license to change the days and hours of operation to Monday through Sunday from 7:00 A.M. to 1:30 A.M. for a liquor license by the drink in conjunction with a with a restaurant in a C-4, Urban Mixed-Use Zoning District. The motion was **SECONDED** by Kim Johnsen and **CARRIED** by a vote of 6-0.

21-LTAB-017

Applicant
Ward 5

1018 South Main Street

Buckbee Seed Company, LLC Seed I dba Buckbee Weed Co.
The sale of tobacco products in conjunction with a hemp retail store in a C-2, Limited Commercial Zoning District
Laid over from July

The applicant did not attend the meeting.

A **MOTION** was made by Jennifer Smith to **DISMISS** the application for the sale of tobacco products in conjunction with a hemp retail store in a C-2, Limited Commercial Zoning District. The motion was **SECONDED** by Kim Johnsen and **CARRIED** by a vote of 6-0.

With no further business to come before the Board, the meeting was adjourned at 9:22 PM.

Respectfully submitted,
Leisha Kury, Administrative Assistant
Zoning Board of Appeals